



## **DURHAM KENNEL CLUB, INC. ACCIDENT/INCIDENT REPORT**

**PURPOSE:** This policy ensures that Durham Kennel Club (DKC), provides a safe training environment where all handlers and dogs can effectively train without unsafe conditions and documents all accidents and incidents occurring on its property or at its events.

### **REFERENCES:**

Durham Kennel Club ByLaws ([link](#))  
Durham Kennel Club Disruptive Dog Policy  
Durham Kennel Club Disruptive Dog Incident Report

### **POLICY:**

A Durham Kennel Club Accident/Incident Report must be completed and sent to the Club Corresponding Secretary as the result of any of the following circumstances. . The Incident Report is attached to and considered part of this policy.

- When there is an injury to a person
- When there is damage to DKC property during training or at an event.

The Incident Report must include description and witness statements, if available. Please note if witnesses are unwilling or unavailable. Failure to complete Incident Report an Incident Report will be investigated by the Board of Directors and may result in disciplinary action.

The Board of Directors will review a submitted Incident Report at its next meeting or a special meeting called for the purpose of review. Individual completing the report may be invited to share additional information if it is deemed necessary. If the Board will be responsible for the correction of an unsafe condition.

Accident/Incident Report  
**DURHAM KENNEL CLUB**  
**INCIDENT REPORT**

- This form must be completed to document any injury to a person or damages to DKC property and sent to DKC Corresponding Secretary.
- If the injury involved an act of dog aggression, the Disruptive Dog Incident Report must be completed.
- If there are any questions, please contact a member of the Board of Directors.

Name of Person \_\_\_\_\_

Address \_\_\_\_\_

Phone/email \_\_\_\_\_

Exhibitor/Spectator/Judge/Volunteer/Student \_\_\_\_\_

Minor? Guardian Information \_\_\_\_\_

Name /Breed of Dog \_\_\_\_\_

Dog's Owner Name/Phone/email \_\_\_\_\_

Disruptive Dog Report attached? \_\_\_\_\_

Date of Incident \_\_\_\_\_

Incident Location/Event \_\_\_\_\_

What happened? Describe Injury and care provided.

Witnesses: Names/Phone/email \_\_\_\_\_

\_\_\_\_\_

Unsafe conditions need correction? \_\_\_\_\_

\_\_\_\_\_

Signature of Individual Completing Form \_\_\_\_\_ Date \_\_\_\_\_

Review by Board of Directors \_\_\_\_\_ Date \_\_\_\_\_